

TUESDAY, OCTOBER 29, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, October 29, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

In the Matter of
Bills Approved for Payment:

The following bills were approved for payment by April Metzger, County Administrator per Resolution No. PC-011624-107, dated October 8, 2024:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 22, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$170,540.57 the County Treasurer to satisfy the same.

In the Matter of
Then and Now Certification Approved for Payment:

The following Then and Now Certifications were approved for payment by April Metzger, County Administrator per Resolution No. PC-011624-107, dated October 8, 2024:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 22, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$1,698.00 on the County Treasurer to satisfy the same.

In the Matter of
Budget Actions Request
Approved by County Administrator:

The following budget action request (BARS) were approved for payment on October 22, 2024, by April Metzger, County Administrator per Resolution No. PC-011624-107, dated October 8, 2024:

Amended Certificate:

\$560,000.00 – 412.0000.4557 – State Share Local Jail Projects – Commissioners

Appropriations:

\$217,675.00 – 101.1105.5703 – Contingencies – Commissioners
\$128,336.71 – 412.7106.5401 – Contract Services Local Jail Projects – Commissioners
\$43,437.01 – 640.1115.5928 – Housing Trust Fund 1% Fee Co. – Auditor
\$242.38 – 640.1115.5929 – 1% Fee Co. Housing Trust Fund – Auditor

Transfer and Reappropriations:

\$1,000.00 – 112.2094.5212 – PERS LE Logan Elm SRO – Sheriff

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TO

112.2094.5201 – PERS Logan Elm SRO – Sheriff

\$1,100.00 – 503.6916.5401 – Contract Services Darby Sewer – Engineer

TO

503.6916.5201 – PERS Darby Sewer – Engineer

\$8,000.00 – 503.6916.5401 – Contract Services Darby Sewer – Engineer

TO

503.6916.5102 – Salary Employees Darby Sewer – Engineer

\$5,675.00 – 101.1105.5703 – Contingencies – Board of Elections

TO

101.1140.5401 – Contract Services – Board of Elections

\$82,000.00 – 101.1105.5703 – Contingencies – Commissioners

TO

101.1102.5102 – Salary Maintenance – Commissioners

\$30,000.00 – 101.1105.5703 – Contingencies – Commissioners

TO

101.1112.5402 – Countywide Contract Services – Commissioners

\$100,000.00 – 101.1105.5703 – Contingencies – Commissioners

TO

101.1112.5405 – Countywide Professional Services - Commissioners

**In the Matter of
Minutes Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from October 15, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 29, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$265,310.80 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Then and Now Certification Approved for Payment:**

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Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 29, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$169,104.45** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-102924-109

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$9,2514.11 to amend the following funds:

\$9,251.11 – 321.0000.4929 – Upfront Payments Sunnyside Drainage Improvement – Engineer

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-102924-110

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$8,152.92 to amend the following funds:

\$8,152.92

108.0000.4926 - \$5,000 – Other Receipts DARE – Sheriff

108.0000.4556 - \$3,152.92 – Local Share DARE - Sheriff

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

\$5,000.00 – 108.2046.5430 – Training DARE – Sheriff

\$9,251.11 – 321.6147.5901 – Sunnyside Other – Engineer

\$232,541.95 – 936.3004.5506 – Contract Projects Township & Municipalities – Engineer

\$50,000.00 – 401.7115.5530 – Unplanned Capital – Commissioners

\$100,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$20,000.00 – 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$\$10,750.71 – 936.3004.5401 – Contrast Services Township & municipalities – Engineer
TO**

936.3004.5506 – Contract Projects Township & municipalities – Engineer

**\$2,000.00 – 260.1150.5901 – REA Other Expenses – Auditor
TO**

260.1150.5403 – REA Travel – Auditor

**\$100,000.00 – 101.1105.5703 – Commissioners
TO**

101.1112.5401 – Countywide Contract Services – Commissioners

**\$450.00 – 101.1111.5901 – Other Expenses – Commissioners
TO**

101.1111.5301 – Supplies – Commissioners

**\$20,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.2005.5401 – Contract Services Coroner - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Line Item Approved:**

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Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW LINE ITEM:

108.2046.5430 – Training DARE - Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Blanket Purchase Order Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for BLANKET PURCHASE ORDER:

\$9,251.11 – 321.6147.5901 – Sunnyside Other - Engineer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Resolutions
 - BRIC SFY23 – Mitigation Plan Grant
 - Previously signed designation of authority last week.
 - Believed there were two grants, but it is only one.
- This Week
 - Ed Warner is out on vacation.
 - Scioto River Committee is hosting a kickoff meeting Tuesday to work on a large-scale spill in the river system on.
 - Co-presenting with Berger to clergy on their role in disasters on Tuesday.
 - Emergency Management Association of Ohio fall conference (virtual) on Friday.
- Next Week
 - Meeting with Chief Bennett to come up with a plan for radio authentication for the county.
 - Maintaining awareness for the election. Generators are reserved at Taylor if BOE needs them.
 - Central Region – 3/16 EOCs will be open on Election Day. Most are Closed and in a monitoring status. Half of the EOCs are in a warm status (ready to open). Pickaway is planning to be in monitoring, closed, and warm status unless otherwise needed.
- EMA Programs
 - EMA Operations
 - Identifying ways to improve functionality of the Command Trailer. It was deployed for Pumpkin Show but is not operational as a command post.
 - Working with GIS on new damage assessment capabilities made available by Ohio EMA. Also communicating with the Auditor on capabilities out of their office.
 - Reviewing County Emergency Operations Plan (EOP). Would like to get this on an annual review and January promulgation schedule.
 - EMA Dues letters will be going out next week.
 - 911 Coordinator
 - Audit will be in January. We should receive the letter in early December.
 - LEPC
 - Getting GIS capabilities lined up for mapping.
 - Received information from OEMA last week that our hazmat analysis needs some work. We will be addressing that in the spring with Tier II reports.
 - Radio Programming

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- Met with MARCS representative during Pumpkin Show on capabilities.
- Working with MARCS to identify radios that show authenticated or not and crosswalking our information with theirs.
- Receiving calls from Commercial Point PD and others regarding their radios and those that were given to EMA to be programmed prior to staffing changes.
- CERT
 - No new information.
- Outreach
 - Met with or had calls with several organizations including: Frontier, County GIS, Ohio 911, Ohio EMA, Auditor's office, Pathways 211, Commercial Point Police, Berger Hospital, Circleville Safety Director, Circleville Fire Department, and MARCS.
 - Upcoming meetings with Frontier (911 analytics access).
- Mitigation
 - Grant kickoff meeting last week.
 - Waiting for signed contract to come back from OEMA which should be arriving any time.
 - Presentation on mitigation to Commissioners next week to start kickoff meetings.
- General Information
 - Had conversation with First Net. We are receiving approximately \$600 credit for overcharge of I pads we did not have in stock. Cleaned up the rest of the monthly bill as well.
 - Received a call from Cpt Relli regarding the issues with all county responders being on one channel and the move to 2 channels – S.O. on one and the rest on another. Ashville is not willing to make the move. The other jurisdictions are ready to move now. S.O. is working out the move. No needs from EMA at this time. Informed due to involvement with radio programming.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed for the week. Two industrial commission decisions. Additional claims denied (1- PCSO (2020) and 1-Veterans Services (2022)). BWC claims are at 6 for the year and fraudulent unemployment claims remain at 2 fraudulent and 5 legit claims for 2024. There was one unemployment claim since last report (PCBDD). 2024 total at 2 fraudulent and 6 legit.
- GovDeals: Three sales completed at the Highway Garage totaling \$1,060.00.
- Health Insurance/ Benefits: Open enrollment October 21st through November 2nd. Lisa Burroughs and Mr. Rogols have been busy answering questions.
- Two new hire packets were sent out last week (Health Department & Board of Elections). A total of 86 new hire packets have been handed out in 2024. Job openings for part-time and full-time Custodial, EMA Communications Technician.
- Maintenance:
 - Repairing PCSO underground sprinkler valve and backflow. Met with Koorsen representative Wednesday, September 17th. Project still pending. Disagreement with city on code regulations.
 - Pickaway County Sheriff's Office Jail inspection – passed.
 - The renovation of Clerk of Courts starts the week of November 18th (move).
 - Courthouse sandstone repair (approved May 23rd) phase 2 work started yesterday. Three weeks for completion.
 - Koorsen completing full alarm inspection at the Sheriff's Office. (Grant)
- Miscellaneous
 - Visit to Bellefontaine with Mayor Blanton to Small Nation event.
 - Judge Harsha requested additional Christmas decorations.

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Supporting BOE
- Motorola Project Kick-off October 30.
- Migration of PCBuild (2019 Server) to PCBuild2022.
- Mr. Adkins is working with Mark Yarnell on prework to Network Migration

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- PCFinance – Worked with CMI to fix Authority Finance and Payroll backups
- Clerk of Courts – Operational on Cloud Application as of 10/21/2024
- Fiber Terminations at the Jail and Courtroom

In the Matter of
Discussion with Jeremy Primmer:

Jeremy Primmer stopped by to discuss with the Commissioners regarding information he received in the mail. Mr. Primmer stopped by the Auditor's Office before coming to the Commissioners meeting and is awaiting a phone call from Greg Willette, Tyler Technologies. Mr. Primmer is still requesting the same information from the auditor's office that he has requested three times.

In the Matter of
Executive Session:

At 9:53 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes, with April Metzger, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:10 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Allocation for August 2024 Sales Tax Collections:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to allocate the August 2024 Sales Tax collections in the following manner:

\$63,599.00 to 401.0000.4121 – Capital Fund
\$1,208,372.18 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Change Order No. 3 with Complete General Construction Company for
Project Referred to PIC-TR-127-2.23 PID #109316
for Pickaway County Engineer Department:

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In reference to the PIC-TR-127-2.23 PID #109316, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve Change Order No. 3 with Complete General Construction Company in the amount of \$0.00. This change order is to complete the contractor for materials, equipment, and labor to place LSM behind the rear and forward abutments.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Supporting the 2025 Pickaway County
Resurfacing Project and Engineer's Request for
State of Ohio Public Works Commission:

Chris Mullins, Engineer, requested approval of the Ohio Public Works Application. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-102924-111

BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby supports the 2025 Pickaway County Resurfacing Project for Kingston Pike, total project cost \$1,031,186.00, with the Ohio Public Works Commission grant application request being \$450,000 and hereby authorize Chris Mullins, Pickaway County Engineer, to submit the application and to enter into any Agreements as may be necessary for the State Capital Improvement Program (SCIP) and/or Local Transportation Improvement Program (LTIP) Funding being submitted to the Ohio Public Works Commission.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Temporary Liquor F Permit Application
For Pickaway Co. Agricultural Society:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to sign the Temporary Permit Application with the Ohio Department of Commerce, Division of Liquor Control for Pickaway County Ag Society. The request is for an event to be held at the Pickaway Agricultural and Event Center, 415 Lancaster Pike, Circleville, from November 15, 2024 to November 16, 2024.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Juvenile Court, CASA Program
Certification Regarding Debarment, Suspension,
Ineligibility and Voluntary Exclusion Lower Tier
Covered Transactions, Special Condition #10with US.
Department of Justice Programs, Office of the Comptroller:

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Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Pickaway County Juvenile Court, CASA Program Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, Special Condition #10 with US. Department of Justice Programs, Office of the Comptroller.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Juvenile Court, CASA Program
Certification Regarding Debarment, Suspension,
Ineligibility and Voluntary Exclusion Lower Tier
Covered Transactions, Special Condition #10with US.
Department of Justice Programs, Office of the Comptroller:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Pickaway County Juvenile Court, CASA Program Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, Special Condition #10 with US. Department of Justice Programs, Office of the Comptroller.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Juvenile Court, CASA Program
Special Condition #16, Certification of Compliance with
Regulations Office for Civil Rights, Office of Justice Programs
For Subgrants Issued by the Ohio Attorney General's Office
2025-VOCA-135898291 Grant:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Pickaway County Juvenile Court, CASA Program Special Condition #16, Certification of Compliance with Regulations Office for Civil Rights, Office of Justice Programs for Subgrants Issued by the Ohio Attorney General's Office. Grant #2025-VOCA-135898291.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Juvenile Court, CASA Program
Requirement to Disclose Whether Recipient is
Designated "High Risk" by Federal Grant-Making
Agency Outside of Department of Justice:

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Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Pickaway County Juvenile Court, CASA Program Requirement to Disclose Whether Recipient is Designated “High Risk” by Federal Grant-Making Agency Outside of Department of Justice.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Out of County Travel Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of November 2024, at the total probable cost \$3,057.22. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amendment of FY25 Grant Agreement
For Pickaway County Juvenile Court:

Juvenile Courts Amendment to the FY25 Grant Agreement for the purpose of realignment of funds. Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve and authorize Jay Wippel to execute the amendment to realign funds for Juvenile Court.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by April Metzger:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger discussed CETA invoices received.
- Mrs. Metzger will be sending out budget worksheets. Budget meeting set for Tuesday December 3rd at the Ankrom Building.

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff:

- Sheriff Hafey explained that they are moving back to two channels. One for Law enforcement and the other for municipalities.

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- An incident the week of October 15th an accident involving a child and a lawn mower. Officer Beau Adams was dispatched to the accident and saved the child's life. He will be receiving an award for his efforts.
- One dispatch position available and interviewing candidates. Kelly Cundiff started as the Evidence Room Clerk.
- Right Stuff Time Keeping Software is in the works and in hopes to get it up and running soon.

In the Matter of
Pickaway County Soil and Water Conservation
District Quarterly Update.

Tawn Seimer, Brad Hughes, Adriaahna Karr and Katherine Shauger, Soil and Water Conservation met with the Commissioners to provide a quarterly update.

Administrative

Mrs. Seimer assisted Ms. Karr with the District Equipment Inventory. Completed list was provided to Hummel and Plum Insurance. Rearranged the office and set up offices for new employees. The district purchased a 2024 Ford truck and new survey equipment. The summer intern is continuing as a student worker throughout this school year. Ms. Seimer interviewed and hired new employees Jade Collie, Administrative Assistant and Katherine Shauger, District Technician. Both began on August 26th. The 80th Annual Banquet was held August 8th and partnered with Farm Bureau. Supervisor Election, Brian Reid decided not to re-run and Liza Musselman was voted in and will begin her term on January 1, 2025. Ms. Karr and Ms. Collie represented the Pickaway SWCD at the county's Know Us Before You Need Us event. On September 13th the District set up a drought meeting with Director Brian Baldrige, Bonnie Ward, Governor's Office, and Kirk Hines, Chief of ODA/SWCD at Robert Black's farm on Weigand Rd, Ashville. The Scioto Post did interviews with the representatives on the concerns of the drought in the county.

Education/ Outreach

The July newsletter went out to 2,132 people electronically and 1,074 by mail. The October newsletter was presented today. The Community Programs and meetings consisted of Girl Scout Camp, Pickaway Farm Bureau meetings, Area 5 and State Envirothon meetings, Inspiration Station meetings, Ag/ FFA Advisory meeting. Four staff members worked on the Farm Science Review and two staff members attended the 4-H Banquet. SWCD partnered with the Park District to host a 1-day Nature Navigators Camp for 15 students. Circleville FFA, Westfall FFA and Teays Valley FFA and Science classes attended a county soil judging workshop at the Teays Valley FFA Landlab. Five staff members helped. The Farm Bureau, SWCD and FFA Chapters partners to host Ag Day for 800 4th grade students and 180 FFA students at the fairgrounds. Classroom programs have started back up with the start of the school year.

Technical

District Technicians worked on 10 CRP grassed waterway projects on county farms, all in various stages of progress/ completion. Completed 8 CRP Waterway Contracts and 10 CRP Grass Waterway Contracts under construction. Assisted with 2 drainage complaints/ land evals for county landowners. Ms. Karr completed 1 technical training, Ms. Shauger completed 6 technical training courses and Mr. Hughes completed 3 technical trainings. One EQIP visit/ project with NRCS was completed. H2Ohio P2 phase in progress.

In the Matter of
Ohio Department of Mental Health and Addiction Services
Update with Sharon Thibodeau:

Sharon Thibodeau, Ohio Department of Mental Health and Addition Services provided an introduction and a breakdown of her district. Ms. Thibodeau has been with the department for just over a year and worked closely with the team. Ms. Thibodeau just wanted to touch base and see if the Commissioners had any questions or concerns. The Commissioners had no concerns and thanked Ms. Thibodeau for coming in.

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In the Matter of
Executive Session:

At 11:10 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes, with Preston Schumacker, Dog Warden, April Metzger, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:20 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Ohio Department of Transportation
District 6 Update:

Attendees: Tim Colburn, Pickaway Progress Partners, Ryan Scribner, Montrose Group, Chris Mullins, Pickaway County Engineer, Anthony Neff, Pickaway County Deputy Engineer, Toni Turowski and Drew Mitchell, Ohio Department of Transportation.

Toni Turowski, Ohio Department of Transportation opened the meeting with providing updates. The interchange is going well and working on funding. The quicker it will move if the money is available. Tim Colburn discussed the Coyne property and placed as a selective property on the map. He feels the leads are going to get more and more serious. Ryan Scribner explained that they are following through with the local, private partnership for the long-term big picture. Funding is being utilized for roundabouts and railroad upgrades at the VanTrust property at State Route 762. Dre Mitchel is the Project Manager at US 23 and 270. The project is scheduled to be completed late next summer. North bound to east bound should be complete by Thanksgiving and still have the north bound to Westbound. Working with the County Engineer on Walnut Creek Pike. Another major project within the city is a \$2.5 million match grant for a railroad bypass to go up and over the railroad. 2030 is a realistic schedule for that project to be complete. US 23 rest area is almost complete. It is one of the most used rest areas in Ohio. Truck parking will be doubled, and the entrance will be changed to one. South Bloomfield is working on their center turn lane and looking to possible start in January. The Transportation Department is evaluating the Dupont/ US 23 and Tarlton Road/ US 23 intersections.

Tim Colburn suggested that Mr. Turowski's help with Commercial Point would be great. Commercial Point is seeing growth and Mr. Turowski stated that they may become a city with the next census. The Commissioner thanked Mr. Turowski and Mr. Mitchell for coming and Mr. Turowski thanked the Commissioner for the great relationship.

In the Matter of
Economic Development Strategic Plan
Listening Session Overview:

Attendees: Tim Colburn Pickaway Progress Partners, Ryan Scribner, Harrison Crume, Montrose Group, Chris Mullin, Pickaway County Engineer

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Ryan Scribner opened the meeting by explaining the five sessions that were held for the Economic Development Strategic Plan Listening Sessions, Education, Small Government, Large Government, Other and Business. The following were session themes:

- Preserve farmland to the extent possible.
 - Estadt pointed out that same amount of acreage in ag now as 10 years ago.
- Openness to collaborative planning/ permitting in rural/ urban interface areas (Williamsport).
- Agreement on efforts to pursue more impactful industrial development
 - Keep it focused in specific/ finite areas
- Incentive policy – be increasingly selective and strategic.
 - More ROI and impact analysis incorporated into decision-making process.
- Energy reliability and availability should be part of local development strategies.
- P3 is a huge asset to drive collaboration and disseminate important information.
- Future growth – concerns over congestion – need to continue proactive infrastructure planning.
- We need a more robust planning infrastructure at county level – look for ways to support local small government.
- Housing policy – housing council to share best practices, joint planning, etc.?
 - Forum to share updates in residential growth patterns would help schools and hospital plan for capacity improvements.
 - What is our strategy to provide affordable options to keep and attract you professionals/ families?
 - More multi-families options needed. Our workforce can't afford to live here.
 - Business community should be more vocal and supportive of affordable housing options to counter NIMBY.
 - New efforts should be made to support infill and downtown redevelopment. Allows residential development without sprawl and is good for local small business.
 - Aversion to small lot/ high density residential development from some, but they also don't want sprawl and loss of farm ground.
- Quality of life
 - More placemaking
 - Development standards that improve aesthetics.
 - Concerted effort to deal with blighted properties – addition by subtraction.
 - Expand and build on success of county park district.
 - Walkability! Plan for it now vs. trying to incorporate later.
- Simplify interface between business and government – make is easy (BRE)
- School systems are an asset, but capacity issues are increasing.
 - Workforce development efforts should be bolstered by the local business community.
- Limited childcare options are a significant barrier to local employment/ workforce.

In the Matter of
GIS Data Maintenance Contract Changes with
The Pickaway County Auditor, GIS and EMA Director:

Brad Washburn, Auditor, Jason Gillow, GIS and Tiffany Nash, EMA Director, met with the Commissioners to provide an update of the Data Maintenance contract changes. Jason Gillow, GIS started with explaining a state program that the county started with in 2007, Location Based Response System (LBRS). In 2022 the Ohio Department of Transportation started using the LBRS program for a way to allocate gas tax dollars back to the county and townships through the Engineer's Office for road maintenance based on the linear mileage from collected road information. The State of Ohio provided funding to counties to collect and create this dataset. In May 2006, Pickaway County chose Digital Data Technologies, Inc. (DDTI) to collect the road and address information that created this LBRS an year which an year which an year which data for county at a cost around \$154,000. Which Ohio funded the majority of this project at the time. Under the LBRS program the county was responsible fo rhte yearly maintenance of this dataset, which included collecting and making necessary changes for new addresses, address changes, road realignments, new road developments, etc. DDTI offered a yearly maintenance program for the LBRS project. The yearly maintenance program consisted of a software package called Accuglobe Data Maintenance (DM) that is used by the GIS Department to manage the edits of the LBRS road and address information; and included an annual redrive of new road development from DDTI at an annual cost of \$11,100 a year which was paid through E-911 funds that fell under EMA/911 Department and managed by the GIS Department. The county has maintained this paid contract with DDTI up until the end of 2023. In 2024, the contract was modified.

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With the addendum in the LBRS contract with DDTI, re-drive services are no longer included, and require a quoted service based on a submitted list of roads the county requests to have collected. A current list of new roads and realignments that need to be completed was submitted by GIS and DDTI provided a quote on October 17, 2024, for a cost of \$3,600. Spring of 2025 a full flight for GIS and Assessments will take place.

In the Matter of
Scanning Project with Joyce Gifford, Pickaway County Auditor:

Joyce Gifford, Pickaway County Recorder, met with the Commissioners to discuss the scanning project for her office. Mrs. Gifford requested to use ARP funds for a portion of the project and funds for the state for the remaining portion. Mrs. Metzger explained that the ARP funds have to be designated by the end of 2024 and disbursed by December 2026. Mrs. Metzger will have to research the ARP grant to see if it would be an option to pay the full balance with ARP funds and then submit for reimbursement from the state grant once she can apply. Mrs. Metzger suggested that they pay for it all with ARP (\$150,000 scanning and \$45,000 staff) and not submit for reimbursement for this invoice. The scanning project was previously approved to be paid from ARP funds.

In the Matter of
Courthouse Christmas Decorations:

Judge Harsha requested funds to purchase additional Christmas decorations for the courthouse. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the request of Judge Harsha up to \$750.00 to purchase additional Christmas decorations for the courthouse.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Independent Contractor Agreement with
Kelson C. Kight for Pickaway County Building Department:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Independent Contractor Agreement with Kelson C. Kight to serve as Chief Building Official and Building Inspector. Mr. Kight will be responsible for code-enforcement the Pickaway County Building Department on an "as needed" basis at the rate of \$80.00 per hour with a two-hour minimum. Terms of the agreement are for a two-year period, October 29, 2024, through October 28, 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Insight Quote for IT Department:

Robert Adkins presented a quote from Insight for Dell storage solution. The quote includes 5-year PS 4H Onsite. Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve the quote from Insight in the amount of \$156,249.89 to be paid from unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
OARnet Quote for IT Department:

Robert Adkins presented a quote from OARnet. Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve the quote from OARnet in the amount of \$10,111.36 to be paid from unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
SHI Quote for IT Department:

Robert Adkins presented a quote from SHI. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the quote from SHI in the amount of \$18,668.00 to be paid from unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
SHI Quote for IT Department:

Robert Adkins presented a quote from SHI. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the quote from SHI in the amount of \$50,685.82 to be paid from unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Darktrace Quote for IT Department:

Robert Adkins presented a quote from Darktrace for Darktrace Managed Detection and Response and training for 38 subscriptions. Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve the quote from Darktrace in the amount of \$22,257.00 to be paid from unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Darktrace Quote for the Pickaway County Sheriff's Office:

Robert Adkins presented a quote from Darktrace for Darktrace Managed Detection and Response and training for 38 subscriptions for the Pickaway County Sheriff's Office. Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve the quote from Darktrace in the amount of \$24,867.00 to be paid from unplanned capital.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Yarnell Consulting Quote for IT Department:

Robert Adkins presented a quote from Yarnell Consulting to consolidate the network infrastructure of the Pickaway County Sheriff's Office to the County Data Center. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the quote from Yarnell Consulting in the amount of \$118,000.00 to be paid from unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant with
Tom Perry, CDC of Ohio:

Tom Perry, CDC of Ohio, provided an update of the Community Development Block Grant Program, Tarlton Street Project. Mr. Perry asked if the remaining \$14,500 that may be left over from the grant if they were alright with utilizing the remaining funds toward sidewalks in Tarlton. The Commissioner were ok with the funds being used toward addition sidewalk projects in Tarlton. A change order will need to be in place. \$1.75 million was granted for Pickaway, Ashville Randolph Street and Williamsport. Mr. Perry will be sending out CDBG grant applications for next year soon.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending October 19, 2024.

A total of \$50 was reported collected as follows: \$15 in dog license; \$10 in adoptions and \$25 in microchip fees.

Two (2) stray dogs were processed in; one (1) dog was adopted.

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending October 26, 2024.

A total of \$410 was reported collected as follows: \$105 in dog license; \$60 in dog license late penalty; \$20 in adoptions; \$75 in redemptions; \$100 in private donations and \$50 in microchip fees.

Seven (7) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk